

of

Subject: FOIA request
From: Kat Fay (kat_fay@ymail.com)
To: esegars@co.laurens.sc.us;
Cc: kat_fay@ymail.com;
Date: Wednesday, May 23, 2012 11:48 AM

Dear Mr. Segars,

I am requesting disclosure of public records per my attached scanned signed FOIA request. Per the County's past failure to disclose emails which discuss county business, I have requested the Department of Archives and History assist in understanding compliance requirements of the Public Records Act, and other issues concerning records management. I am hoping for the County's positive interest and cooperation in learning from the extensive expertise of the Department, as it has authority over public records of political subdivisions and has many resources to help the County develop a meaningful public records management program.

I am requesting you assist the Department, as required by the Public Records Act. Specifically, I request your assistance in hosting and coordinating informational presentations of the Department for the community, to inform local organizations and the public about public records, record management, and the like. I believe we will benefit greatly, both in helping to increase public trust in the County, and, in helping the public understand the limits on what the County must retain, etc

Thank you for your work on this.

Katrina Fay

TO: Laurens County Administrator Ernest Segars

FROM: Laurens County Resident Katrina Fay

KGF

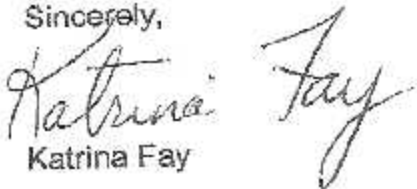
This letter is a S.C. Freedom of Information Act request for access to review the public records listed below, per the General Records Retention Schedule (GS) for Counties. I am not asking for copies at this time.

1. For the time period of the past three years: requisitions; bids; receipts; invoices; claims for any county good or service; claims presented to the finance office and paid from Federal and State Revenue sharing funds. Information includes claim number, date filed, name, address, amount, charge to, and date approved; and all other records (excluding records identified below) concerning County expenditures relating to Hickory Tavern Park
2. For the time period of January 1986 through August 20, 1991, any legal instruments, such as agreements/contracts, between any agency of the County, such as Laurens County Park and Recreation Commission, and any owner of the Hickory Tavern Community Park, howsoever said owners were/are named, including, but not limited to Hickory Tavern Swim and Recreation; Hickory Tavern Recreation Association Inc; Hickory Tavern Youth Recreation Association; and any other name.
3. From the date of August 20, 1991 to the present:
 - a. Agenda packets and meeting minutes of all meetings which included the subject of lease agreements between Laurens County and including deliberations, and votes approving lease agreements between Laurens County and the Hickory Tavern Youth Recreation Association
 - b. Portions of every year's annual budget, general ledgers, and audit reports that relate to expenditures and activity concerning Laurens County's provision of services to Hickory Tavern Park
 - c. Grant Files
 - d. Plans, specifications, maps, blueprints, and all other information concerning the Hickory Tavern Park building.
 - e. Plans, specifications, maps, blueprints, and all other information concerning the Hickory Tavern Park Improvements with which Laurens County was involved.

4. Meeting minutes, handbooks, SOP's, other procedures concerning:
 - a. consideration and deliberation on the subject of public recreational activities, such as establishing, organizing, scheduling, and managing youth athletic leagues
 - b. Public access to Hickory Tavern Park – hours of operation, procedure for public reservations, etc.
5. Specific schedule, per Public Records Act 30-1-90(D), under which Laurens County opted out of the General records retention schedule for county records.

I can be reached by telephone at 684-7682 or by email at kat_fay@ymail.com to schedule a time to examine the records.

Sincerely,


Katrina Fay